



GLENFERRIE PRIMARY SCHOOL

78 – 98 Manningtree Road, Hawthorn 3122

Telephone: 9818 4338

E-mail: glenferrie.ps@education.vic.gov.au

Principal: Tanya Gurney

1 January 2024

Dear parent/guardian,

Glenferrie Primary School is looking forward to another great year of teaching and learning and would like to advise you of Glenferrie Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide:

- A high standard and diverse nature of educational opportunities for all students across all year levels.
- An enriched education program in a safe learning environment with a wide offering of special curriculum experiences.
- A one-to-one iPad program in year 3 to 6
- Upgrade and purchase of IT devices for students.
- Upgrade and maintenance in the school's hardware and infrastructure including school notebooks, iPads, digital technologies, wireless communications, technical support, and educational software.
- Enhanced digital learning opportunities, faster WIFI and internet.
- Classroom and building refurbishments as well as the general maintenance of school facilities and upkeep of our historical buildings.

In 2023 your support enabled the school to:

- Upgrade air-conditioning units in various classrooms.
- Landscape and upgrade the Wattle Road front entrance garden.
- Install security locks and handles on all doors.
- Purchase of new fiction and non-fiction library books.
- Purchase of sick bay bed & couch

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

If you have any questions in this respect, please feel free to contact either of us through the school office.

Yours sincerely,

Tanya Gurney

PRINCIPAL

Hannah Hammad

SCHOOL COUNCIL PRESIDENT



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment Classroom Materials – pens, pencils, crayons, textas, glue sticks, books – writing, scrap, graph, headsets, display books, document wallets, diaries, scissors, highlighters, clipboards, sharpeners <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, glue, cards, plaster, clay, pipe cleanings, pom poms, kiln • Science – consumables, resource books, shared classroom materials, equipment • Mathematics – numeracy blocks, calculators, textbooks, maths kits • English – book boxes, class sets, classroom books, library books, readers • Sports – equipment, ribbons, trophies, • Music – instruments, music books • Library – library books, resource books, subscriptions 	\$ 270.00
Online subscriptions/Affiliations <ul style="list-style-type: none"> • Essential Assessment • Elastik • Sunshine Online • Bookmark (Library) • Twinkl Membership • Mathematics & English subscriptions/affiliations i.e., AAMT, OZlit 	\$ 65.00
ICT devices – provision of devices from the shared classroom sets	\$ 100.00
Printing and photocopying of worksheets and learning materials	\$ 35.00
Total Curriculum Contributions	\$ 470.00

Other Contributions - for non-curriculum items and activities	Amount
International Baccalaureate Asia membership - IB	\$ 35.00
School Sports Victoria affiliation	\$ 5.00
Student wellbeing programs	\$ 15.00
First aid equipment	\$ 15.00
Compass	\$ 20.00
SeeSaw	\$ 15.00
School grounds maintenance and improvements	\$ 55.00



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Total Other Contributions	\$ 160.00
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Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested contribution of \$ 200.00 per student	
Library Fund. A tax-deductible contribution to support technology devices that sustain the library as a valuable resource and the purchase of library books, readers & resource books. Suggested contribution of \$ 300.00 per student	

Extra-Curricular Items and Activities – provided on a user-pays basis

Glenferrie Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

These are provided on a user-pays basis. These may include excursions, incursions, school camps, sporting events, yearbook, and various invitational programs.

Details of these items and activities will be provided to students and families throughout the year.

Financial Support for Families

Glenferrie Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend camps, sports and excursions.
- State Schools Relief (SSR) provides financial support for eligible families to purchase clothing/uniforms at a reduced cost.

Details can be found on the school website, COMPASS School Documentation or by contacting the school office on 9818 4338 or glenferrie.ps@education.vic.gov.au.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Gina Hasapis, Business Manager on 9818 4338 or gina.hasapis@education.vic.gov.au.



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Total

Category	Totals
Curriculum Contributions	\$ 470.00
Other Contributions	<i>(Non-tax deductible)</i> \$ 160.00
	<i>(Tax-deductible)</i> \$
Total	\$

Payment methods

Parent contributions towards the requested payments can be made via COMPASS – Course Confirmations/Payments, BPAY and in person at the school office for all cash & Eftpos payments.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

